Student Health Service

The mission of Student Health Service (SHS) is to **promote and advance the health and wellbeing for all students**. A physician-directed medical staff offers primary care services, urgent care, illness care, physical examinations, counseling, limited psychiatric care, allergy injections, immunizations, radiology, gynecological services, pharmacy, laboratory, sports medicine clinic, referral to specialists, and medical information and vaccinations related to travel to international destinations.

**Student Health Portal**

Students can schedule most appointments online through the Student Health Portal (https://wfu.studenthealthportal.com/PyramedPortal/). The portal serves as a secure place to make appointments, view published labs, print off a copy of your immunization history on file, print receipts, and securely communicate with our clinic. Notifications of appointment reminders and secure messages from the clinic will be sent to your WFU email address. Students should book an appointment before coming to our clinic either through the Student Health Portal, or by contacting us at apptshs@wfu.edu or 336.758.5218. SHS cannot guarantee the availability of a medical provider if you choose to come to the clinic without an appointment.

**Medical Charges**

Most services at SHS are covered by the Student Health Fee (learn more [here](https://shs.wfu.edu/services/fees/)). In addition, there are discounted “fee-for-service” charges for medications, laboratory tests, observation care, procedures, and some supplies. Payment can be made via cash, check, Deacon OneCard, Student Blue Insurance (https://shi.wfu.edu/), or the charge can be transferred to the student’s account in Office of Financial and Accounting Services. Each student is given a copy of the medical charges incurred on the date of service which can be used for insurance filing. SHS does not participate in nor file insurance claims on behalf of the patient.

**Radiology**

Through a partnership with Atrium Health/Wake Forest Baptist, SHS offers on-site X-rays. Through this arrangement, Atrium Health, Wake Forest Baptist will be able to bill your medical insurance for these services. All billing will be handled by Atrium Health/Wake Forest Baptist and the remaining portion after your insurance processes the claim will be your responsibility.

**Confidentiality**

Student medical records are confidential. Medical records and information contained in the records may be shared with therapists and physicians who are involved in the student's care, and otherwise will not be released without the student’s permission except as allowed by law.

Students who wish to have their medical records or information released to other parties should complete a release of information form at the time of each office visit or service.

**Class Excuses**

The responsibility for excusing students from class rests with the faculty. Consequently SHS does not issue excuse notes for students. Students who are evaluated at SHS are encouraged to discuss their situations with their professors. A receipt documenting visits is available to students at checkout. Information concerning hospitalization and prolonged illnesses is sent, with the student’s permission, to the appropriate Dean.

**Student Insurance Program**

Health insurance is required as a condition of enrollment for all degree-seeking* students at Wake Forest University. Students who demonstrate comparable coverage to WFU’s health insurance plan and meet our criteria may waive the coverage provided by WFU. *Specific information about the policy plan, process instructions and full information regarding eligibility can be found at shi.wfu.edu ([https://shi.wfu.edu/](https://shi.wfu.edu/)).

**Inclement Weather**

When the University is closed due to inclement weather, SHS may have limited staff and may be able to provide care only for injuries and urgent illnesses. Appointments may be rescheduled.

**Retention of Medical Records**

Student medical records are retained for 10 years after the last treatment, after which time they are destroyed. Immunization records are kept longer.

*Certain part-time students are not eligible.

**Student Health Information and Immunization Form**

All new undergraduate and graduate students are required to be up to date with required vaccines. You and your healthcare physician need to complete the health information and immunization forms (HIIF) available in your Student Health Portal (https://wfu.studenthealthportal.com/PyramedPortal/). For steps to upload your documentation visit the Student Health website ([https://shs.wfu.edu/new-students/immunization-requirements/#20230414143115](https://shs.wfu.edu/new-students/immunization-requirements/#20230414143115)).

**Immunization Policy**

North Carolina State Law (G.S. 130A-152) and Wake Forest University policy require documentation of certain immunizations for students attending Wake Forest. Students must submit certification of the immunizations set forth below or request and receive approval for a medical or religious exemption PRIOR TO REGISTRATION.

The statute applies to all students except the following: Students residing off-campus and registering for any combination of:

- Off-campus courses
- Evening courses (classes beginning after 5 p.m.)
- Weekend courses
- No more than four day credit hours in on-campus courses

Read the complete immunization policy at [go.wfu.edu/shs-vaccine](https://go.wfu.edu/shs-vaccine)