ENROLLMENT AND PROCEDURES

Student Rights and Responsibilities

The graduate faculty has adopted a formal statement regarding student rights and responsibilities. The statement is a guideline to be used by students with respect to an Honor Code which applies to both teaching and research endeavors. It also includes clearly defined procedures for the handling of student grievances should they arise. This statement may be accessed in the Student Handbook found on the Graduate School website on the following page under the heading **Rules and Policies**: https://graduate.wfu.edu/reynolda-campus-homepage/

Honor Code & Grievance Procedures

The Honor Code provides guidance for student conduct with respect to academic pursuits. The faculty liaison on the Reynolda campus is the Associate Dean for Students. This policy may be accessed at the Graduate School website on the following page under the heading **Rules and Policies**: https://graduate.wfu.edu/reynolda-campus-homepage/.

Graduate School Non-Academic Code of Conduct

The Graduate Faculty has adopted a formal policy to provide guidance for students with respect to non-academic conduct. This policy may be accessed at the Graduate School website on the following page under the heading **Rules and Policies**: https://graduate.wfu.edu/reynolda-campus-homepage/.

RCR Training

Graduate students involved in research on the Reynolda campus must complete the basic curriculum Responsible Conduct of Research (RCR) before engaging in research. The modules in this brief course cover basic information on research involving human subjects, research misconduct, data management, plagiarism, authorship, collaborative research, peer review, mentoring and healthy research environments, and conflicts of interest and commitment. Supplemental training modules are available but not required. The certification lasts for 4 years, so students will need to retake the module at the time of expiration. For access to the CITI RCR training module, go here: https://research.wfu.edu/office-information/compliance-management/responsible-conduct-of-research/.

Patents Policy

During a student's course of study, he or she may participate in research or other work which leads to an invention or discovery. These inventions or discoveries are the property of the University. The University's Inventions and Patent Policy is applicable to student inventions with respect to the definition of inventions covered, resolution of disputes, and the division of proceeds, including the determination of the inventor(s) share of any proceeds. Under this policy, a program exists to determine patentability and commercial value of each invention. Further information can be found at the Office of Research and Sponsored Programs' website under WFU Reynolda Campus Policies https://research.wfu.edu/office-information/policies/.

Copyright Policy

The Copyright Policy of Wake Forest University is intended to:

1. Encourage research and teaching by rewarding the authors of intellectual works, assisting them in implementing their ideas, and by providing a system for the encouragement of scholarship and creative activity;
2. Serve the public interest by providing means through which intellectual works may be made available to the public; and
3. Protect the rights of the University, its faculty, its staff, and its students regarding intellectual works developed at the University.

Further information can be found at https://policy.wfu.edu/copyright-policy (https://policy.wfu.edu/copyright-policy/)/.