

# GRADUATION APPLICATION PROCESS

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Students must apply for graduation in order for their records to be activated for certification. Students should apply for program completion when assigned the task in Workday and no later than 30 days prior to the expected commencement date. During the final term, the Associate Dean of Academic Affairs and the registrar will examine each candidate's transcript. All requirements, except those satisfied by courses in progress, must be completed no later than 30 days prior to the expected commencement date. All requirements must be completed and certified, and the student must have applied for program completion before a student may participate in the commencement exercises. No further entries or alterations may be made toward the Master of Arts degree once the student has graduated.