

# PROCESS FOR INITIATING AND CONCLUDING ACADEMIC REVIEW AND ACADEMIC PROBATION STATUS

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from the student indicating how they intend to make progress toward successful completion of the degree. All requests for reapplication should be directed to the Office of Admissions. Students on academic probation should review the policy on satisfactory academic progress found at [http://www.wfu.edu/finaid/grad\\_policies.html](http://www.wfu.edu/finaid/grad_policies.html). Those who do not demonstrate satisfactory academic progress may be ineligible for financial aid.

At the end of each semester, the associate dean of academic affairs will meet with the associate dean for admissions and student life, one representative of the faculty Curriculum and Academic Policy Committee, and a representative from the Student Financial Aid Office to review and make decisions about satisfactory academic progress cases.

Following that meeting, the associate dean of academic affairs will notify students and their academic advisers, via email and letter, of the students' academic review or probation status and the academic plan they will follow in the following semester.

Working with the student's academic adviser, the associate dean of academic affairs will arrange check-ins with the student at regular intervals in the following semester or semesters to ensure that the student is working towards academic success.

Students will ordinarily be released from academic review status when they have completed all applicable requirements as prescribed by their academic plan in the following semester. Students will ordinarily be released from probation status when they have completed all applicable requirements as prescribed in their academic plan in the following semesters and have achieved a minimum cumulative GPA of 2.5.

## **The following are the continuation requirements for students enrolled in the Master of Divinity degree program:**

- Students are required to earn a 2.5 overall GPA in order to graduate from the Master of Divinity program.
- A student whose cumulative GPA falls below 2.5 will be placed on academic probation.
- A student whose term GPA is 2.33 or lower will be placed on academic review and may be placed on academic probation after consideration of their overall record.
- In order to come off of academic probation, a student must earn at a minimum a B (3.000) term average in each successive term until the minimum cumulative grade point average of 2.500 is reached.
- Students on academic probation who fail to earn a B (3.00) term average in the immediately succeeding semester may be advised to withdraw or dismissed from the program.
- Any student whose overall GPA falls below 1.67 at the end of any semester may be advised to withdraw or dismissed from the program.

## **Students on academic probation**

- cannot receive an "incomplete" grade for any course;
- are advised to take manageable course loads, not to exceed 12 hours;
- are not allowed to take letter-grade courses on a pass/fail basis.

Students who are dismissed from the program for academic reasons may reapply but must wait a minimum of one year from the date of withdrawal to re-enroll in the program. The reapplication process will require at minimum an academic letter of reference and a statement